

1. Pre-Vegetation Clearing Inspection

The following checklist is to be used for any native vegetation clearing conducted on port lands.

The 'Field Inspection' section of the pre-clearing inspection **MUST** be completed immediately prior to clearing on the scheduled day that the clearing is to occur. If the clearing is postponed, so too is the field inspection. The desktop review section can be completed at any time in the lead up to the inspection. The field (?) inspection is to be completed by KPA's Environmental & Heritage Coordinator, along with the proponent or representative of the Company and a member of the Contractor team who is completing the clearing.

In the event that fauna is identified during the field inspection, the following must occur:

- if active bird nests are found within the clearing area, clearing is to be postponed until the nest has been deemed inactive or relocated. Native Animal Rescue or Wildcare are to be contacted to assist with the relocation of active bird nests. Efforts must be taken to ensure the safety of the birds within the nest, particularly when relocated to a new area i.e. well sheltered for protection from predators, weather conditions etc.
- If native fauna are found occupying hollows within the clearing area, Native Animal Rescue or Wildcare is to be contacted to assist with removal. Artificial hollow boxes can be installed in the surrounding vegetation to provide additional habitat for displaced wildlife. **Note:** Tree hollows are unlikely to be present in Broome trees due to the lack of Hardwood species in the region. In the event that snakes are found to be present within the cleared area, they are NOT to be approached. Instead, the clearing can commence slowly and strategically (clearing towards a safe vegetated area) to allow them to retreat to safety.

Impacts to all ground dwelling fauna species can be avoided by undertaking clearing in a slow, progressive manner to allow reasonable time for fauna within the project area to move into adjacent native vegetation.

Fauna Assistance Contacts:

Native Animal Rescue:

Ph: 0407 773 258

Wildcare Helpline:

Ph: 9474 9055

2. Acronyms and Definitions

ACHIS – Aboriginal Cultural Heritage Inquiry System

CEMP – Construction Environmental Management Plan

DPLH – Department of Planning, Lands and Heritage

DWER – Department of Water and Environment Regulation

EHC – Environment and Heritage Coordinator

TFFA – Targeted Flora and Fauna Assessment

MNES – Matter of National Environmental Significance

NBY – Nyamba Buru Yawuru

PEC – Priority Ecological Community

TEC – Threatened Ecological Community

Pre Vegetation Clearing Checklist	
Location	
Occupying tenant	
Proposed Clearing Date	
Field Inspection Date	
Clearing Permit Number	
Inspection Completed by	
In attendance	

Desktop Review	Yes	No	NA
Has a clearing permit been issued by DWER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the permit contain any conditions that must be met by the applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, detail permit conditions:			
Have the conditions been raised with the applicant/tenant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are any additional approvals required for the proposed clearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, detail approvals required:			
Does the proposed clearing area contain a Priority Ecological Communities (PEC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, provide PEC details:			
Does the proposed clearing area contain Matters of National Environmental Significance (MNES)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, provide MNES details:			
Has a TFFA been completed on the proposed clearing area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were any flora/fauna species of concern identified in the TFFA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, provide flora/fauna species identified:			
Has a Construction Environmental Management Plan been developed by the Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the CEMP been reviewed by KPA staff and deemed suffice for the proposed clearing: (CEMP covers weed spread, erosion, over clearing prevention, staff training etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Desktop Review	Yes	No	NA
Is the Contractor aware of the Conditions to be complied with under the Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are weed hygiene certificates available for completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heritage			
Is the proposed clearing area within a disturbed area as per the AHMP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the proposed clearing area within an undisturbed area as per the AHMP. Note: if the proposed clearing area is within an undisturbed area, NBY must be consulted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are Cultural Monitors required to be present during the clearing (required if clearing native veg. on undisturbed land)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have Cultural Monitors been contacted/arranged by the applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the proposed clearing area located within a Registered Site as per the ACHIS map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has DPLH been consulted and required approvals received	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Field Inspection	Yes	No	N/A
Are there any hollow-bearing trees present within the proposed clearing area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are hollows occupied/in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there any visible nesting sites present within the proposed clearing area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are nests occupied/in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is fauna relocation required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fauna observed/relocated:			
Is there any evidence of un-authorized clearing within/around the proposed clearing area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has the proposed clearing area been sufficiently demarcated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are sufficient measures in place to prevent clearing outside of the approved area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are measures in place to prevent the spread of weeds by machinery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are weed hygiene certificates available for completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are erosion controls in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are dust controls in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are chemicals within the project area banded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is machinery fitted with noise reducing equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there any water pooling occurring on site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have Contract staff participated in a site induction, including a discussion on any clearing permit requirements and information on identifying potential weeds that may occur within the project area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have equipment weed certificates been received by the contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are contract staff aware of CEMP measures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the Contractor aware of the Conditions to be complied with under the Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Field Inspection	Yes	No	N/A
Comments:			
Actions:			

KPA Sign Off

EHC signature: _____

Date:

Tenant Sign Off

Tenant signature: _____

Date:

Contractor Sign Off

Contractor signature: _____

Date: _____